



RECEIPT AND ACKNOWLEDGEMENT

Convenient Home Care Services Inc.

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I hereby acknowledge that I have received a copy of the Convenient Home Care Services Handbook for Registered Employees.

I agree to read this handbook; safe-keep this during my employment; keep the contents of the handbook confidential at all times, and immediately return the handbook to Convenient Home Care Services upon termination of my employment. I further agree and acknowledge that this Orientation Guide is neither a contract of employment nor a legal document.

Finally, I agree to read, update, safe-keep and keep confidential any revisions made to this handbook.

Signature

Date

Please Print Name

Date of Employment

**Convenient Home Care Services
Handbook for Registered Employees**
COMPANY CONFIDENTIAL